



MOS Privacy Notice for subscribers

Maidenhead Operatic Society (MOS) is committed to protecting your personal data and will use any personal or sensitive data we collect from you in line with the data protection legislation.

Who's responsible for data the group collects?

MOS is a Data Controller under the GDPR. The committee member with responsibility for data protection is Claire Sargent, who can be contacted via mail@mos-uk.org.

What data do we collect and what do we use it for?

Event attendees: for processing and managing tickets for events

All our events are ticketed, we therefore need to collect data on the person booking (name and email) in order to allow you access to the event and to send you a confirmation of your reservation/purchase. This data will only be used for administering your access to the event/s for which you have booked and will *not* be used to send you marketing/promotional messages from the group unless you have also provided your consent to receive these (see below).

Mailing list subscribers: for marketing and promotion

We offer everybody the opportunity to sign up (consent) to receive marketing and promotional information on the group's activities (e.g. emails about forthcoming events).

When you sign up to the electronic mailing list we will ask you for your name and email address. MOS will use this data to send you information about our events and activities (e.g. forthcoming performances, show announcements).

We will *only* send you information that is related to the group (e.g. we will *not* use your data to send you marketing messages from 3rd parties).

Anything we send you will include a clear option to withdraw your consent (e.g. to 'opt out' of future emails) and you can also do so at any time by contacting us on mail@mos-uk.org

Do we share your data with anyone else?

MOS will never pass your details on to third parties for marketing purposes.

We sometimes use third party services to process your data. We will always make sure any third parties we use are reputable, secure, and process your data in accordance with your rights under GDPR.

We use MailChimp, a third party service, to send our electronic marketing messages. Transfer of personal data to the US is safeguarded by the use of the European Commission's Standard Contractual Clauses. Details of their privacy notices are available <https://mailchimp.com/legal/privacy/>

We use TicketSource a third party service to provide our online box office. Details of their privacy policy are available <https://www.ticketsource.co.uk/kb/terms-of-use/privacy-policy>

How can you update your data?

You can contact us at any time at mail@mos-uk.org to update or correct the data we hold on you.

How do we maintain the security of your data?

MOS has put in place reasonable technical and operational security measures to protect against any unauthorised access or damage to, or disclosure or loss of, your information.

What rights do you have?

MOS handles your personal data in accordance with the rights given to individuals under data protection legislation. In certain circumstances, you have the right to restrict or object processing, please contact us to exercise these rights.

You have the right to request a copy of all the personal information we hold about you in a Subject Access Request. To do this, please contact us. We will take all reasonable steps to confirm your identity before providing you with details of any personal information we may hold about you.

If you have a concern about the way MOS processes your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

All requests related to your rights should be made to the committee member responsible for data protection, Claire Sargent (via mail@mos-uk.org).

What will we do if anything changes?

If we make changes to our privacy statements or processes we will post the changes here. Where the changes are significant, we may also choose to email individuals affected with the new details. Where required by law, we will ask for your consent to continue processing your data after these changes are made.

Update

This privacy notice was last updated in October 2022. Information was added to clarify the safeguarding of any personal data transferred to the US.